

Warden Monthly Report

January 2022 – Denne, Forest & Trafalgar

Patrol hours TOTAL:	65 HR 45 MINS	ASB incidents TOTAL:	47
Foot (high visibility) – Denne	40 HR	Noise	0
Foot (high visibility) – Forest	9 HR 55 MINS	Neighbours	0
Foot (high visibility) – Trafalgar	9 HR 50 MINS	Driving/vehicles	16
Notices/warnings TOTAL:	0	Bikes	20
Fixed Penalty Notice	0	Alcohol/drugs	0
Yellow card warning	0	Public order	12
Community Protection Warning/Notice	0		
Parking alert	0	Clear up/disposal reports TOTAL:	63
Police reports TOTAL:	16	Fly tipping / flyposting	4
Phone (including 101 and 999)	0	Graffiti	11
Email	3	Dog fouling	1
Intelligence report	0	Litter	2
E-CINS (multi-agency reporting)	0	Drug litter	13
Verbal	13	Hazards	33
Media reports TOTAL:	18	Community events attended	5
Press release / Community magazines	0	Reports to Operation Crackdown	10
Social Media	18	Safeguarding referral	0
Admin	40 HR 50 MINS	School contact	9
Visits to vulnerable people (all ages)	5	Youth engagement	5
Signposting	13	Reports to DVLA	0

ASB/crime/criminal damage

Denne –

- 4 x Asked skateboarders to leave The Forum
- 2 x Asked roller bladers to leave The Forum
- Asked a person to leave town under CBO conditions
- 3 x Asked a group of young people to leave Swan Walk Car Park (Vaping is prohibited in stairwells)
- 1 x Asked a group of skateboarders to leave Level 3 Swan Walk
- Signposted a coffee shop owner to contact Sussex Police on customer refusing to leave establishment.
- Police report regarding person begging in West Street.
- Asked a group of street drinkers to leave The Causeway
- Spoke to a gentleman who was urinating outside Curry' Store
- Spoke to a gentleman regarding his CBO and to leave town.
- Reported incident to Sussex Police at Welbeing Centre.
- Spoke to a homeless person and asked them to stop, signposted to Turning Tides and Sussex Police.
- Provided a statement for Sussex Police on person in breach of CPW.
- Reported a person for breach of CBO to Sussex Police which resulted in an arrest.

Forest –

- Spoke to a young person urinating outside Queens Head Pub.

Trafalgar – Nothing to Report.

Parking/vehicles

Denne –

- Zig Zag patrol (St. Mary's School)
- Operation Crackdown reports made:
 - 4 x Vehicle parked closed road and dangerous bend (East Street)
 - Vehicle to move from double yellow kerb stripes (East Street)
- Drivers asked to park elsewhere:
 - 4 x Vehicle parked closed road and dangerous bend (East Street)
 - 1 x Vehicle to move from double yellow kerb stripes (Carfax)

Forest –

- Operation Crackdown reports made:
 - Abandoned vehicle (Brighton Road)
 - Vehicle no MOT or TAX (Brighton Road)
- Drivers asked to park elsewhere:
- Reported vehicle with no tax and abandoned.
- Users of electric scooters stopped and informed their use is illegal on public land:
 - Station Close
 - North Street (Failed to stop)

Trafalgar –

- Operation Crackdown reports made:
 - 3 x Vehicle parked double kerb stripes obstructing left hand turn (Bishopric)
 - Vehicle parked on zig zags (Victory Road)
- Drivers asked to park elsewhere:
 - Informed driver of double kerb stripes (Bishopric)

OOA –

- Signposted a resident to Operation Crackdown (North Horsham)
- Signposted a resident to Operation Crackdown (Broadbridge Heath)

Fly tipping/littering/graffiti

Denne –

- Removed and reported drug litter:
 - Two small plastic bags (Garden of Remembrance)
 - Small plastic bag (Piries Place Car Park)
 - Nos Canisters (Residents Emergency Exit The Forum)
 - 3 x Small plastic bag (Horsham Park)
- Reported litter for removal.
 - Residents Emergency Exit The Forum
 - Reported dumped rubbish bags, wood and stone pillar (Horsham Park)
 - Reported rubbish (outside Little Monkeys)
- Reported broken glass for removal:
 - Residents Emergency Exit The Forum
 - Albion Way
- Reported graffiti:
 - 2 x Tourist Theatre Sign (Albion Way) HDC and WSCC
 - Graffiti on Telephone Box (Guildford Road)
 - 2 x Residents Emergency Exit The Forum
 - Residents Emergency exit The Forum facing Library

- Swan Walk Car Park sign on entrance to Car Park.

Fly tipping/littering/graffiti – continued.

Forest –

- Removed and reported drug litter:
 - 1 x small plastic bag (Comptons Lane)
 - 1 x small plastic bag (Bennets Field)
 - 1 x small plastic bag (Brighton Road)
- Reported litter for removal:
 - Reported dumped building materials (Chesworth Farm)
 - Reported a small bag of litter (Queensway)
- Reported broken glass for removal:
 - North Street Subway (Railway Underpass)
- Reported graffiti:
 - 3 x hearts & signs (North Street Subway)
 - Lettering (North Street Subway/Railway Underpass)

Trafalgar –

- Removed and reported drug litter:
 - 2 x small plastic bag (Victory Road)
- Reported litter for removal:
 - Black sack of rubbish (Victory Road Rec)

OOA –

- Removed and reported drug litter (Rusper Road)

Community engagement/events/meetings

Denne –

- 4 x Held a community drop-in at the Wellbeing Hub (every Tuesday 10:00-11:30).
- Attended HASBRAC Meeting
- Introduce Neighbourhood Warden Role and discuss Chatter & Natter Café Scheme to Pret a Manger, Pretty Things, Starbucks, Panino Café, Beeches Buffet, Benches & Beans, Café Waterstones, Café Nero, Carmela Deli, Chococo Ltd, Comodor Café, Esquires The Forum, Glynde Place Espresso, The Real Eating Company and Crates.
- Met with Beacon Security (Simon Curry) supported residents with fire alarm at The Forum.
- Met Manager from Refuge Emporium.
- Met with Senior Homeless Officer (HDC) to discuss Out of Hours Service.
- Attended Community Safety and Fire Station Meeting (via Teams) presented Neighbourhood Warden's January 2022 Fire Report.

Forest –

- Met Rev. Pete Bibdin, Life Baptist Church to discuss future Neighbourhood Warden visits to support his vulnerable members.
- Signposted a resident to Neighbourhood Warden Scheme.
- Attended Community Safety and Fire Station Meeting (via Teams) presented Neighbourhood Warden's January 2022 Fire Report.

Trafalgar –

- Londis, Caterways would like to donate £250 for a charity or good cause. Neighbourhood Warden to bring together agencies to use this appropriately.

Patrols (foot/visible and car)

Denne –

- Carfax
- Swan Walk
- West Street
- 5 x Joint Patrol PCSO Denness (Town Centre and Piries Place Car Park)
- Joint Patrol PCSO Priest (Piries Place Car Park and Denne Road Cemetery)
- Joint Patrol PCSO Priest (Horsham Park)
- Joint Patrol with CEO (Parking Warden) Carfax
- Joint Patrol with Sussex Police (Town Centre and The Forum Car Park)

Forest –

- Comptons Lane
- St. Leonards Road
- Bennetts Field
- Brighton Road
- Chesworth Farm
- Joint patrol PCSO Priest (North Street Subway and Station Close)
- Joint patrol PCSO Priest (Queensway)

Trafalgar –

- Riverside Walk
- Victory Road Rec
- Merryfield Drive

OOA –

- Patrolled roundabout to ensure no young person crosses A24 Bohunt School.

Elderly and youth

Denne –

- Signposted members of the public to the Riverside Walk
- Signposted members of the public to Holland & Barratt (Swan Walk)
- 2 x Tanbridge House School Morning Drop in, partnership working with Southwater Youth Project to offer young people guidance and support through games and activities.
- Visited Y Centre to offer community drop for their residents.
- Supported Sussex Police with Missing Person (Town Centre)

Forest –

- 2 x Millais Afterschool Drop in, partnership working with Southwater Youth Project to offer young people guidance and support through games and activities.
- Spoke to a young person about their homelife and job.

Trafalgar –

- Telephone call to vulnerable resident to arrange visit and CAP referral.
- Resident would like a uniformed patrol in their area (Rushams Road).

- Supported resident to purchase items from local shop (Caterways)
- Attended Community Safety and Fire Station Meeting (via Teams) presented Neighbourhood Warden's January 2022 Fire Report.

Elderly and youth - continued

OOA –

- 3 x Bohunt Lunchtime Drop In, Partnership working with 4TheYouth and Southwater Youth Project to offer young people guidance and support.

Licensing

Denne – Nothing to Report

Forest - Nothing to Report

Trafalgar - Nothing to Report

Dog related issues

Denne –

- Removed and replaced (Bag It Bin It Sign) Park Terrace West
- Asked an owner to pick up dog foul

Forest – Nothing to Report

Trafalgar – Nothing to Report

Cycling

Denne –

- 1 x Bike tags left on bikes signposting to nearest cycle rack in the town centre.
 - West Street
- Cyclists asked to dismount/cycle on the pavement:
 - 8 x West Street
 - 1 x East Street (Failed to stop)
 - 3 x Carfax
 - 2 x Carfax (Failed to dismount)
 - North Street
 - 2 x Middle Street
 - 2 x Medwin Walk

Forest –

- Cyclists asked to dismount/cycle on the pavement:
- Support local residents with cyclists on pavement (Gorings Mead to Boxall Walk)

Trafalgar –

- Cyclists asked to dismount/cycle on the pavement:
 - Bishopric (Failed to stop)

Parish specific/other

Denne –

- Signposted a homeless person to Turning Tides (Carfax).
- 2 x Welfare check on homeless person (West Street)
- Gentleman asked for help getting to Train Station also presented as homeless, contacted Out of Hours HDC.
- Emailed housing team regarding person presenting as homeless.
- Member of the public found a key, NW passed to Swan Walk Security.
- Spoke to local business regarding CCTV for Sussex Police.
- Directed a member of the public to Creative Alterations.
- Supported security team at Swan Walk with a group of young people.
- Visited local charity Emporium and informed of Neighbourhood Warden Scheme.
- Reported bench to be cleaned (Carfax)
- Reported abandoned trolleys to Sainsburys:
 - 2 x Piries Place Car Park
 - Bishopric reported using Trolley Wise App.
 - Curry's Car Park
- Reported as broken:
 - Broken Drain cover (West Street)
 - Broken fire door (Piries Place Core 1 Level 4)
 - Broken car parking sign (Piries Place)
 - Broken fire door (Piries Place Core 1 level 1)
 - Broken fire door (Piries Place core 2 ground floor)
 - Reported railings to be cleaned (Piries Place Car park)
 - Broken drain cover (Medwin Walk)
 - Samaritan's Sign to be replaced (Core 5 level 6 The Forum)

Forest –

- Signposted a local resident to Neighbourhood Warden Scheme.
- Spoke to a young person about his family and informed him of Neighbourhood Warden Scheme.
- Reported broken glass telephone box (News Street)
- Reported abandoned trolleys to Sainsburys
 - Brighton Road

Trafalgar –

- Reported abandoned Homebase trolley to Lovecleanstreets
 - Reported to TrolleyWise App – not available in area
 - Spoke to Assistant Manager Homebase to get trolley removed.
 - Liaised with Homebase and loaded trolley into vehicle to be removed.
- Reported flooding on Riverside Walk
- Residents report of neighbours feeding foxes.

OOA –

- Signposted a resident to Parks Team, enquiries regarding over grown trees on downs link affecting light in his property.
- Signposted a North Horsham Resident to WSCC Hub for support.

