



Horsham Trafalgar Neighbourhood Council

Chairman
Morag Warrack
Email

chair@horshamtrafalgarnc.com

Clerk
Rhoda Hatton
Email

clerk@horshamtrafalgarnc.com

Minutes of the 477th Trafalgar Neighbourhood Council Meeting held at 7.00pm in
Trafalgar Road Baptist Church (TRBC) Trafalgar Rd, Horsham RH12 2QL
on Wednesday 11th March 2026.

Present: Morag Warrack (Chair), Colin Bush, Ed Coulson, Mark Francis and Joe Carpenter.

In Attendance: Rhoda Hatton (Clerk), Anthony Franklin, Martin Boffey, John Preston and Nigel Dennis

Apologies: Olive Hobbs, Alex Denne,

Item	Matter
01/477/26	MW welcomed members and visitors to the meeting. Apologies for absence had been received from Alex Denne and Olive Hobbs.
02/477/26	There had been no questions submitted by the Public
03/477/26	There were no further updates from members for declaration of interests. These appear on the HTNC website.
04/477/26	MF proposed and EC seconded the approval of the HTNC Minutes for the meetings held on 11 th February 2026.
05/477/26	<p>The following matters arising from the previous minutes were addressed as follows:</p> <ul style="list-style-type: none">a 05/476/26 (a) – Overgrown Vegetation on North Parade and Warnham Road - RH had discussed the first two concerns with ND and EC had agreed to drop off an HTNC letter of concern about overgrown hedges on Greenwayb 05/476/26 (c) - RH had request a follow-up response and to enquire how Saxon Weald selects residents and a response was received/circulated to membersc 05/476/26 (d) - RH had followed up on the previous email sent to Rookwood Golf Course in January 2026 enquiring further about the use of glyphosate and other chemicals in May and June 2025. The Golf Club had in turn had requested further information from HTNC. EC advised that the enquiry relates to a 200mtrs x 10mtrs area adjacent to Nature Reserve and that HTNC are interested to know what the chemical used was; why it was so close to the nature reserve and why it covered such a large area. RH would progress the enquiries further.d 10/476/26 (b) - MF had delayed notifying CFC committee of the donation due to the financial position that was discussed later in the agenda.e 10/476/26 (c) - RH had notified Gill Gray, (GG) Interim Horsham Parish Clerk, that the HTNC Public Liability Insurance expires on 29/5/26.f 10/476/26 – (e) RH was still to liaise with the website provider so that a further year could be funded and continue to operate with a re-direct message to the Town Council. GG had advised that Aubergine 262 is the preferred supplier for the design of the Town Council website but as yet there is no actual link address available.g 10/476/26 (f) - RH had enquired through GG what funding HTNC could expect to receive as a pro-rata amount for remaining months of HTNC being operational (the pro-rata amount for 2025/2026 will be £706.44).



Horsham Trafalgar Neighbourhood Council

06/477/26	<p>Rachel Lucas accepted the invitation to talk to members and residents about Electro Magnetic Radiation (EMR) in our homes and throughout our district. In addition to agreeing to provide information for the Spring 2026 Newsletter, she covered the following matters in her talk:</p> <ul style="list-style-type: none">• Advances in technologies, WIFI, additional and stronger masts, wireless connections have all intensified the problems associated with EMR• Michael Mansfield QC runs a campaign to get health worries acknowledge but there are also existing Websites that include information and Rachael recommended ACHES, or the Panorama programme in 2007.• Many articles have appeared in the Farmer's Weekly, reporting, for example how milk production goes down in cows when masts are placed on nearby land.• The US and the UK have higher levels of ERM than any other country with the reason attributed to the regulations that do not discourage high levels.• In France there are no WIFI's in nurseries.• In Cyprus there are adverts warning about the dangers of EMR in homes.• There are meters available to test radiation in the home.• There is the recommendation that wiring for technological appliances is used rather than WIFI as this will keep levels low.• Even neighbouring routers can raise EMR levels in your own home.• Symptoms are similar to common ailments but these may not be linked to EMR by the medical profession.
07/477/26	<p>Cllr Boffey provided the following update from Horsham District Council:</p> <p>The full Council meeting had taken place in February when the budget had been passed and the increases in Council Tax agreed. A Band D home will now face a £5.15 increase (equivalent to 2.4%).</p> <p>Council Priorities are:</p> <ul style="list-style-type: none">• Weekly food collection• Progress on the local plan and on projects that make a difference across district e.g. Capitol Theatre, which has been mostly stripped out and the exploratory work completed. Dealing with the asbestos that has been found, falls to the contingency budget so work is going to plan• Biodiversity projects• Planning for the future leisure and wellbeing opportunities. The current contract for leisure services ends in December 2027. A strategic reassessment towards active wellbeing is being undertaken.• Local projects including the building of the Highwood community facility and affordable housing in Duke Square. <p>Food Waste collections – the 1st food waste collection starts on Monday and will operate on a phased roll out across five weeks. HTNC residents will get their caddy bins a few days before their first collection are due. The food waste will be turned into compost and bio gas at the anaerobic digester in Warnham.</p> <p>Local Plan – examination is back on track with new inspector who is also doing the Mid-Sussex examination. There are 2 stages, with the 1st hearing being on 21st April focussing on the overall strategy. It is at this point that HDC will receive confirmation of the housing targets. HDC will then re-examine areas not on original plan and determine a proposal to meet said target. A statutory consultation will then commence with a second stage inspection due September 2026. MB mentioned the extreme amount of work undertaken by members of the council staff to manage the situation and RH would write to Barbara Childs, Director of Place on behalf of HTNC to thank the officers for their efforts.</p> <p>LGR – HDC is awaiting the decision although workstreams are going on across the county to ensure that working practices are ready to go when needed. HDC are mindful that the</p>



Horsham Trafalgar Neighbourhood Council

	<p>Government has not committed to making any announcements before 26th March at which point Parliament will go into recess and the pre-election process will be in place. There is an action in the plan to encourage greater engagement with residents and parish councillors. AF and ND left the meeting</p>
08/477/26	<p>Cllr Dennis 's update from WSCC – unfortunately ND had to leave the meeting before members were able to take his report. Apologies would be sent.</p>
09/477/26	<p>The Chair advised of the following correspondence that had been received:</p> <ul style="list-style-type: none">a Receipt of the Neighbourhood Warden's Report for January 2026 which had been emailed to members on 14th February 2026. This was noted by Members and would be posted to the websiteb With regard to the distressed resident who lives on Victory Road and the corner of Nelson Road and on bin days suffers from the number of bins positioned adjacent to his outdoor space is getting concerned about the forthcoming food waste bins adding to the problem. RH would refer concerns to Laura Parker for suggestions on what could be done to ease the situation.c EC raised the concerns of local residents where waste collection lorries are having to drive over the grass verges due to the cars that are being parked so close to the corners of Saxon Crescent and Albury Close and Eyles Close from Redford Avenue. RH would notify ND of the above and ask for any suggestions that might help to improve the matter. Included in this correspondence would be the concerns of parking around Park Rise and Merryfield Drive when football matches are taking place on the REC and the parking of the high sided vehicle on Merryfield Drive approaching the junction of Guildford Road- this presents difficulties for residents when exiting their driveways.
10/477/26	<p>The following TTRO road closures were noted:</p> <ul style="list-style-type: none">a North Parade, from junction with North Parade to White Hart Close on 17th March 2026, between 09:30 and 15:30. This closure is necessary to allow Volker Highways to undertake Carriageway Patching on behalf of WSCC.b Temporary closure of the Horsham Bypass Northbound, from Hop Oast Roundabout to Robin Hood Roundabout for urgent pothole repairs on 5th March 2026 for a maximum of 21 days. It is anticipated that works will be completed on 6th March 2026.c Temporary closure of Hill Mead, Horsham between the junction of Hill Mead and no. 52 Hill Mead, on 31st March 2026 between 09:30 and 15:30, in order for Volker highways to undertake Carriageway Patching on behalf of WSCC
11/477/26	<p>JFP presented the following financial report:</p>



Horsham Trafalgar Neighbourhood Council

Horsham Trafalgar Neighbourhood Council

FINANCIAL REPORT

For period 12 Feb 2026 to 11 Mar 2026

Balance at 12 Feb 2026	£3,448.10
Income during period ^{1st Report}	£0.00
Expenditure during period ^{1st Report}	-£1,421.50
Balance at 11 Mar 2026	£2,026.60
Committed expenditure to end of FY25-26 ¹	£355.10
Additional support expenditure to end of FY25-26 ²	£980.00
Monies already allocated ³	£0.00
Contingency reserve ⁴	£100.00
Funds available for allocation	£591.50

Report	
Income during the period:	- nil
Expenditure during the period:	- committed expenditure ¹ of £330.50
	- CPRE donation of £5.00
	- SID repair of £1086.00
Next month's expenditure is likely to consist of monthly committed expenditure.	
JFP	11 Mar 2026

- Notes**
1. Committed expenditure consists of Clerk's salary, and insurance costs.
 2. Additional support expenditure consists of costs associated with the website, email newsletters (2 per year), etc.
 3. Monies already allocated comprise:
 4. Contingency to cover potential cost increases due to inflation.

HTNC Financial Report (Mar 2026) / 02

JFP raised the concerns about the limited pro-rata funds that would be made available to keep HTNC running until 8th June 2026 (£706.44). **RH** would request more details on how this amount was assed. JFP advised members to be cautious in awarding any further donations before dissolution.

The donation to TRBC for Hire of Hall and to Cootes Farm Community for the erection of the stage would therefore be discussed at the May meeting.

12/477/26 MF confirmed that the production of the Spring 2026 newsletter was on track. **RH** would forward to JFP the associate quotes for full production. (The quote to print x2700 Spring 2026 Newsletters will be £310 @ Zero VAT

13/477/26 Whilst there were no further actions agreed for the planning applications shown in Appendix A, **RH** would, in respect of DC/25/2040, notify HDC of the recommendation for painting double yellow lines on the junction in order to avoid the concerns mentioned earlier in the meeting.

14/477/26 There were no further nominations for the Leonard Crosbie Award 2026 and the current list stands:

- MiBu – (by MW)
- Angelo (Taxi Service) – BUSINESS Award
- The three pubs – Community Award
- Birds Farm Allotment - ECO Award for contributing to Jane's stall
- Alison Marshall - Individual Community Award (by MW)

15/477/26 The following reports regarding outside committee meetings attended by members were received:

- HALC meeting - Wednesday 25th February – **MW** advised members that the meeting had mostly discussed planning and included the following information:
 - Planning will be speeded up and the presumption is that officers will decide the outcomes.
 - However, there will be a national scheme of delegation with Tier A involving officers deciding for smaller planning applications. For Teir B, (applications that relate to 10 or more homes/larger developments) officers and only those councillors who have undertaken compulsory training [Certificate in Local Government Administration] will be consulted.
 - There will be a 'Gateway' which will test the matching criteria assessment.
 - All in all, the new process is not looking good for local communities.



Horsham Trafalgar Neighbourhood Council

	<ul style="list-style-type: none"> • Policy Plan Making 5 - instructing a 'strong local focus' which will avoid considerations of wider implications and joined up, cumulative implications. • All of the above will cut down on planning application appeals. An increase in denser sites for house building particularly around transport hubs is expected, with less power for the communities. <p>b CB advised that MB had covered earlier in the meeting the feedback on HDC's meeting focusing on the Council's new Annual Plan for 2026/27 but added the point of taking over packages of assets.</p> <p>c MW has shared the draft notes of the Shadow Parish Council Meeting on Tuesday 24th February 2026 and will share the approved version when it is released after the next meeting.</p> <p>d CB had attended the Horsham and will share the approved version shortly regarding the</p> <p>e Police Inspector Briefing earlier in the day and advised that PCSO Kyle Berriman will now be covering BBH. When HTNC is subsumed into Horsham Parish Council, Trafalgar will be allocated to a new group of PCSOs.</p>
16/477/26	<p>The following outside committee meetings will be attended by:</p> <p>a West Sussex County Council is holding a virtual event for people who are planning to stand for election on 7 May. The event will take place on Monday 16 March (6pm - 7.30pm) – all those interested are welcome.</p> <p>b Shadow Parish Council Meetings on Monday 23rd March 2026 at 6pm - MW</p> <p>c Neighbourhood Warden Steering Group Meeting – 25th March - 2.00pm – Room 4 - CB</p> <p>d AGM for 4TheYouth and Hurst CIC on Tuesday 24th March 2026 from 7pm at Horsham Youth Centre, Hurst Road RH12 2DN. MF</p> <p>e 4TheYouth – Wednesday 25th March at 11am – District Council Offices - Room 1 – MF</p> <p>f Horsham Police Inspector's Briefing – 20th May 2026 – Via TEAMS – Parish Council</p>
17/477/26	<p>Any other business:</p> <p>MW advised that Warnham Parish Council had appeared in the local paper celebrating their first Community Awards presentation event. HTNC felt that the awards (which it was assumed were similar to the Leonard Crosbie Awards) were a really good way of celebrating local community spirit.</p>
18/477/26	<p>Date and time of the next meeting:</p> <p>Members have confirmed the following dates for HTNC meetings that will be held at Trafalgar Road Baptist Church (TRBC) Trafalgar Rd, Horsham RH12 2QL with a 7.00pm start time:</p> <ul style="list-style-type: none"> • Wednesday 8th April 2026 • Wednesday 13th May 2026 – This will be for the Annual Review and Community Awards. The meeting will be in the Main Hall of TRBC. The TCP Singers will once again attend and Jane O'Sullivan will provide a 10 min talk on local history. • Wednesday 10th June 2026 – An extraordinary meeting to dissolve HTNC as matters are handed over to Horsham Parish Council

Meeting closed at 21.00 hrs



Horsham Trafalgar Neighbourhood Council

Appendix A – Planning Applications

Date Issued	Reference	Details	Action
17 th February 2026	DC/26/0164	Demolition of existing conservatory and erection of a single storey rear extension at 21 Springfield Crescent Horsham West Sussex RH12 2PP.	NFA
17 th February 2026	DC/26/0113	The erection of a part single and part two storey rear extension. Conversion of loft into habitable living space, together with installation of rear dormer and 3no. rooflights to the front elevation at 47 North Parade Horsham West Sussex RH12 2DE	NFA
17 th February 2026	DC/25/2040	The creation of a dropped kerb at 13 Redford Avenue Horsham West Sussex RH12 2HP	NFA
24 th February 2026	DC/26/182 & 183	The installation of 1No. BT Street Hub Unit and associated advertisement panels on either side of the unit. Land at 516832 130750 Bishopric Horsham West Sussex 516833 130751	NFA
3 rd March 2026	DC/26/0290	The erection of a single storey rear extension at 89 Merryfield Drive Horsham West Sussex RH12 2AU	NFA
3 rd March 2026	DC/26/0282	The installation of 1no. illuminated fascia sign and 1no. illuminated projecting sign at 39A Springfield Road Horsham West Sussex RH12 2PG	NFA
3 rd March 2026	DC/26/0263	The erection of a single storey infill extension and a side porch. 15 Victory Road Horsham West Sussex RH12 2JF	NFA
6 th March 2026	DC/26/0313	Surgery to x1 Oak at Brook Court Redford Avenue Horsham West Sussex	NFA

Compliance Cases:

EN/26/0079	Dog and Bacon North Parade Horsham West Sussex RH12 2QR	Works to protected Horse Chestnut trees (TPO/1487) without consent
EN/26/0080	Dog and Bacon North Parade Horsham West Sussex RH12 2QR	Alleged: Removal of landscaped area and laying of hardstanding seating area forward of the public house Noted that HDC are dealing with this and above.