



Horsham Trafalgar Neighbourhood Council

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Minutes of the 478th Trafalgar Neighbourhood Council Meeting held at 7.00pm in
Trafalgar Road Baptist Church (TRBC) Trafalgar Rd, Horsham RH12 2QL
on Wednesday 8th April 2026

Attendees: Morag Warrack; Colin Bush, Mark Francis, Joe Carpenter, Ed Coulson.

Apologies received from: Martin Boffey, Anthony Franklin, Alex Denne and Olive Hobbs.

Minute	
01/478/26	MW welcomed everyone to the meeting and apologies were accepted from MB, AF, AD and OH.
02/478/26	Residents who neighbour the Greenway Academy had enquired about recent activity on the school grounds and wanted to know whether the work was exploratory or preparation for the additional buildings. They were conscious that the conditions imposed by HDC planning department had not yet been met. AF had contacted the school and advised members by email that parents of the school children had been informed that work was resuming. AF also shared with members a letter from ECE Architects that had been sent to neighbours advising of an online meeting that would be taking place on 15 th April at 17.00hrs; the meeting would provide an opportunity for the local community to learn about the S73 Minor Material Amendment that is being applied for and the approach being considered.
03/478/26	There were no updates to member's declaration of interests - these are held on the HTNC Website.
04/478/26	EC proposed and MF seconded the approval of the HTNC Minutes for the meetings held on 11 th March 2026.
05/478/26	The following matters arising from the previous minutes were discussed: a 05/477/26 (c) and 05/476/26 (d) - RH had progressed further the enquiries with Rookwood Golf Course relating to a 200mtrs x 10mtrs area adjacent to Nature Reserve as HTNC had been interested to know which chemical was used on the area and why it was necessary to use it so close to the nature reserve. The response from Rookwood had not been conclusive but members were content that they had raised the issue as a point of concern. b 05/477/26 (f) and 10/476/26 (e) - RH had liaised with the website provider to enquire how a further year could be funded. Given the information received, members agreed not to fund a further year of website hosting and to close the site down at the point when HTNC is dissolved. RH would arrange for a post to appear on the website immediately, notifying visitors of the impending closure of the site. The Clerk and Chair's email accounts will run until 01/03/27 and an auto response message will be included on these accounts inviting contacts to redirect their enquiry to the Clerk of the new Parish Council. c 07/477/26 - RH had written to Barbara Childs, Director of Place on behalf of HTNC to thank the officers for the work undertaken in relation to the Local Plan d 09/477/26 (b) - With regard to the positioning of the bins on the junction of Nelson Road/Victory Road, RH had referred the concerns to Laura Parker for suggestions on what could be done to ease the situation .



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	<p>e 09/477/26 (c) - RH had notified ND of the concerns of local residents where waste collection lorries are having to drive over the grass verges due to the cars that are being parked so close to the corners of Saxon Crescent and Albury Close and Eyles Close from Redford Avenue. ND suggested that residents consider applying for a TRO for double yellow lines around the junctions and ND would support any such application at the next stage of the process. EC would investigate local support. ND advised that any application should pick up as many of the junctions it could in one go.</p> <p>f 11/477/26 - RH had requested more details on how the pro-rata funds to retain HTNC operation until 8th June was assed and details had been sent to members.</p> <p>g 13/477/26 - RH had notified HDC of the recommendation for painting double yellow lines on the junction in order to avoid the parking concerns in respect of DC/25/2040.</p>
06/478/26	The was no report from Cllr Boffey's as he had sent apologies for the meeting.
07/478/26	<p>Cllr Dennis provided the following update from WSCC:</p> <ul style="list-style-type: none"> • A resident of Kempshot Road had been in contact with ND regarding parking issues on the road. They felt that church attendees were making the matter worse and ND would liaise with TRBC once RH had provided the contact details. • Volunteers who manage the upkeep of the Cootes Pond were looking for funding to dredge the pond. Previously this work had been undertaken by the volunteers but this year they needed to arrange for a company to take it on. The quote had amounted to £17K. SWT have a Nature Recovery grant application scheme and ND would also make the volunteers aware of The High Weald Nature and Community Fund, once RH had sent through the details. • Milton Road residents had notified ND about the cracked pavements but unfortunately, these do not reach the Council's threshold for repair. • Milnwood Road and Newlands Road will be included in the weight limit for the road changes linked to West Parade.
08/478/26	<p>Correspondence and Chair's items:</p> <p>a Members noted the Neighbourhood Warden's Report for February 2026 which had been emailed to them on 17th March 2026 and agreed that this should be published on the website.</p> <p>b It was agreed that as HTNC is funded until May 7th 2026, the final HTNC celebratory meeting to include the Community Award certificates, will be on Wednesday 13th May 2026. RH would notify TRBC accordingly</p> <p>c Given the impending dissolution of HTNC members did not feel they were in the right position to provide written support to the planning application for the Shelley Memorial project. They would prefer that the newly elected Town Council fulfil the request.</p> <p>d Members were highly recommended to attend the public screening of the People's Emergency Briefing film on Tuesday 21 April 2026, 7pm at TRBC. The main content of the film is available on YouTube and can be searched under Dave Borlace-National Emergency Briefing. Transition Horsham are hosting the Film Festival and a second showing of the important PEB film can be seen on 26th June 7pm at Brighton Road Baptist Church.</p>
09/478/26	<p>Members noted the following TTRO and Road Closures:</p> <p>a Road Closure on Milnwood Road between the junctions with Newlands Road and B2237 on 13th - 17th July 2026 in order to install ducting for new traffic signals.</p> <p>b Road closures between the junction of A281 Guildford Road and junction of Curzon Avenue on 8th April 2026 for up to 5 days (it is estimated to be completed on 8th April 2026) and is required while BT undertakes work on a replacement pole. The restriction will be in place day-time only from 08:00 until 18:00</p>



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	<p>c 24hr emergency road closure on Trafalgar Road between junctions with Nelson Road and Rushams Road on 18th - 26th March 2026 while SGN undertakes repairs for an emergency gas escape</p>
10/478/26	<p>Financial Matters:</p> <p>a As the Treasurer was not in attendance there was no presentation of the financial report and the following matters were deferred to the next meeting:</p> <ul style="list-style-type: none"> • Donation to Cootes Summer Fayre – TBA (£1-200) • Donation to TRBC for Hire of Hall – TBA <p>b Members agree to renew their membership of the Aviation Town and Parish Council Forum donation for the year at the cost of £10 and RH would ask the Treasurer to make this payment.</p> <p>c RH would ask the treasurer to notify members of the balance available prior to the next meeting in May.</p>
11/478/26	<p>The following planning applications and licensing applications were discussed:</p> <p>a Premises Licence application - KFC Horsham, 24 Bishopric, Horsham, RH12 1QN. RH would respond, advising that members felt strongly that such an application would set a precedent and they wished to object to this application on the grounds of:</p> <ul style="list-style-type: none"> ▪ The prevention of crime and disorder ▪ Public safety ▪ The prevention of public nuisance ▪ The protection of children from harm <p>b Members agreed that there were no further actions to be taken with regard to the planning applications shown in Appendix A.</p>
12/478/26	<p>Members agree the nomination for the Leonard Crosbie Award 2026 as circulated by MW in her email. Members were mindful, that residents may still wish to nominate worthy recipients.</p>
13/478/26	<p>Updates were given on outside committee meetings attended by members:</p> <p>a MW had attended the Shadow Parish Council Meetings on Monday 23rd March 2026. Draft notes had been circulated.</p> <p>b CB had previously emailed his report for the Neighbourhood Warden Steering Group Meeting attended on 24th March 2026</p> <p>c MF attended the AGM for 4TheYouth on Tuesday 24th March 2026</p> <p>d Following his meeting with 4TheYouth on Wednesday 25th March, MF discussed the attendance of 4TheYouth at both schools and out and about in the town. MF also discussed the small concern about the new contract but reported that a bridging contract will resolve this issue.</p>
14/478/26	<p>Attendees for forthcoming outside committee meetings were agreed/confirmed as follows:</p> <p>a Presentation to the Neighbourhood Chairs, with light refreshments and drinks - 15th April at the Council meeting – MW, CB and JC wished to attend and RH would notify MS accordingly and if EC is able to attend, he will respond independently</p> <p>b 4TheYouth – Special Contract Meeting – 15th April – 11.00am – HDC offices Room 7 - MF</p> <p>c The next meeting of the HDOPF, at Red Oaks Care Home in Henfield on Tuesday 21st April 2026 from 10.00am until 12.30pm – No attendee.</p>
15/478/26	<p>The following was discussed under any other business:</p> <ul style="list-style-type: none"> ▪ EC raised a concern about the disposal of dog waste. RH would make enquiries with Environmental Health at HDC to ascertain <ul style="list-style-type: none"> ○ if there are additional responsibilities for professional dog walkers when disposing of dog waste. ○ What, if anything can be done about the overflowing dog waste bins at the entrance to the Riverside Walk on Redford Avenue



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	<ul style="list-style-type: none">○ If a general waste bin could be located at the entrance to the Riverside Walk on Redford Avenue▪ JC raised concerns about speeding cars near Cootes Pond particularly at this time of the year when the ducklings are crossing the road. It was felt that a speed hump was needed but members were conscious of how this would require a petition for support. CB suggested turning the speed sign around so it is facing the other way.
16/478/26	<p>Members confirmed the following date for the final HTNC meeting, which will be held at Trafalgar Road Baptist Church (TRBC) Trafalgar Rd, Horsham RH12 2QL starting at 7.00pm:</p> <ul style="list-style-type: none">• Wednesday 13th May 2026 – This will include the Annual Review and Community Awards. The meeting will be in the main hall of TRBC. TCP Singers will join us once again and Jane Sullivan will provide a History presentation

Meeting closed 20.30hrs



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Appendix A – Planning Applications

Date Issued	Reference	Details	Actions
6th March 2026	DC/26/0313	Surgery to x1 Oak at Brook Court Redford Avenue Horsham West Sussex	NFA
19 th March 2026	DC/26/0297	The installation of an external extraction flue to the rear elevation at 39A Springfield Road Horsham West Sussex RH12 2PG	NFA
31 st March 2026	DC/26/0512	Surgery to group of Conifers at 23 Cedar Close Horsham West Sussex RH12 2BN	NFA