



# Horsham Trafalgar Neighbourhood Council

Chairman  
Morag Warrack  
Email

[chair@horshamtrafalgarnc.com](mailto:chair@horshamtrafalgarnc.com)

Clerk  
Rhoda Hatton  
Email

[clerk@horshamtrafalgarnc.com](mailto:clerk@horshamtrafalgarnc.com)

Minutes of the 479<sup>th</sup> Trafalgar Neighbourhood Council Meeting held immediately following the AGM  
In Trafalgar Road Baptist Church (TRBC) Trafalgar Rd, Horsham RH12 2QL  
on Wednesday 13<sup>th</sup> May 2026

Present: Morag Warrack, (Chair) Olive Hobbs, Colin Bush, Mark Francis, Ed Coulson, Joe Carpenter,

In attendance: Martin Boffey (HDC), Nigel Dennis (WSCC) Rhoda Hatton (Clerk)

Resident visiting: Tina Coulson

Apologies: Alex Denne

Minute	
01/479/26	MW welcomed Tina Coulson, a resident attending the meeting. Apologies were received from Alex Denne.
02/479/25	There were no questions submitted by the public.
03/479/26	There were no updates to Member's declaration of interests which are registered on the HTNC Website.
04/479/26	Approval of the HTNC Minutes for the meetings held on 8 <sup>th</sup> April 2026 was proposed by EC and seconded by MW.
05/479/26	The matters arising from the previous minutes were discussed as follows: a 05/478/26(b) - RH had arranged for a post to appear on the website immediately, notifying visitors of the impending closure of the site. b 08/478/26(c) – RH had recommended that the Shelley Memorial Group approach the soon to be elected members of HPC for support on the principle of the memorial in Horsham Park. c 11/478/26(a) - RH had responded to HDC Licensing, advising that members objected to the KFC application but the objection was withdrawn due to a misunderstanding. d 15/478/26 - RH had enquired with Environmental Health at HDC about Dog Waste and an alternative solution regarding the littering of dog poo bags by the dog walker was followed up via a letter from the clerk. It was agreed that <b>MW</b> would leave the unwanted food bin (decorated to disguised) adjacent to the used bags as EC had confirmed that these continue to litter the grass verge.
06/479/26	Cllr Boffey provided the following update from Horsham District Council: <ul style="list-style-type: none"><li>○ The first set of hearings for local plan were conducted in April and HDC now need to agree further site allocations in order to meet the target likely to be required by the inspector. Cabinet will agree the target in early July in order that a 6-week consultation can be launched. Further hearings will take place in the Autumn and the Inspector will then write up his report.</li><li>○ During the previous week, the panel met to consider applications for CIL and provisionally allocated £6m towards projects.</li><li>○ The Community Governance Review has been launched and will run for 6 weeks. It includes all parishes in the district and response can be submitted through HDC's Website.</li><li>○ The Government led, reconsultation on local government changes has opened on the County Council Website with two different proposals being put forward.</li><li>○ The Capitol Refurbishment programme is on track</li></ul>



## Horsham Trafalgar Neighbourhood Council

	<ul style="list-style-type: none"><li>○ The first meeting of the newly elected parish council takes place next Wednesday at 7.00pm and this will be the Annual Council meeting at Park Barn. The first item of business will be the appointment of a Chair and Vice Chair and then there will be a resolution to change name to Horsham <i>Town</i> Council</li><li>○ The first Horsham Parish Council Meeting will be held on 27<sup>th</sup> May at 7.00pm at Brighton Road Baptist Church with speakers. Further details are available on Horsham Parish Council Website. Members of the public are welcome.</li><li>○ A Horsham Twinning event will take place over the first weekend in June. Residents and dignitaries from Lage, in Germany will meet with members of the new Parish Council at a HDC reception.</li></ul> <p>MB thanked all members for all they have done during their time with HTNC. He reflected on the rebuilding of the Neighbourhood Council post Lockdown and was proud to acknowledge that a 25-year lease had since been secured for Rockwood Golf Course. MW thanked MB for being so supportive when he encouraged her taking up the role as chair. She also thanked ND, saying both Councillors had made the members' jobs easier through their interest and support.</p>
07/479/26	<p>Cllr Dennis provided the following update from WSCC after thanking members for the card they had presented.</p> <ul style="list-style-type: none"><li>○ Nigel reflected on the fact that he had, since 1993, spent half his life attending Neighbourhood Council Meetings and over the past 33-years had found it a valuable way of discovering what is going on at grass roots level</li><li>○ The Lib Dems were now leading County Council as Reform had announced that they would be going into opposition</li><li>○ He was working on getting the hedge cut back on Warnham Road, opposite The Dog &amp; Bacon pub, adjacent to the Co-op.</li><li>○ Farthings Hill would undergo road closure as detailed below.</li></ul> <p>Members wished ND good luck with the 50+ new councillors that had recently been appointed at the local WSCC election.</p>
08/479/26	<p>Correspondence and Chair's items:</p> <ul style="list-style-type: none"><li>a The Neighbourhood Warden's Reports for March 2026, which had been circulated to members on 16<sup>th</sup> April 2026 was noted and approved.</li><li>b The report on 4TheYouth's Neighbourhood Contract for January to April 2026 had been circulated to members on 5<sup>th</sup> May 2026 and MF advised that there had been no further action in past month so 4TheYouth would now be picked up by new Parish Council.</li><li>c The email from a resident regarding the West Parade Contra Flow had been circulated to members on 5<sup>th</sup> May 2026. This was noted by members and the resident had been advised of the impending dissolution of HTNC.</li></ul>
09/479/26	<p>Members noted the following TTRO Road Closures:</p> <ul style="list-style-type: none"><li>a Overnight road closure between the junctions with Farthings Hill Roundabout and Farthings Hill Interchange, with carriageway patching work opposite Pines Ridge taking place on 22/23 May 20.00hrs to 5.00hrs.</li><li>b Horsham Bypass Southbound between junctions with the A24 Entry Slip Road Southbound and A24 Southbound Slip Road on 21st April 2026 - 22nd April 2026 for urgent carriageway pothole repair works overnight from 20:00 until 05:00.</li><li>c A24 Entry Slip Road Southbound, Broadbridge Heath, (105m south of Farthings Hill Roundabout), on 12th May 2026 - 13th May 2026. The road closure is required whilst West Sussex County Council undertakes URGENT Carriageway Pothole Repair Works.</li></ul>





## Horsham Trafalgar Neighbourhood Council

	<p>b The report on the 4TheYouth Special Contract Meeting held on 15<sup>th</sup> April at the HDC offices had been circulated and members were pleased and impressed with the variety of helpful services offered.</p>
14/479/26	<p>Various members would undertake the necessary communication with external groups and charities about the dissolution of HTNC, referring them to the new Parish Council. This would include:</p> <ul style="list-style-type: none"><li>• CAGNE, CAGNE Forum and GACC - RH</li><li>• HSBC Bank Account – JFP</li><li>• CPRE - RH</li><li>• Promotional e.g. play parks CE VIEWS (Notice boards etc) - MW</li></ul>
15/479/26	<p>The following matters were discussed under any other business:</p> <ul style="list-style-type: none"><li>• A petition for the TTRO regarding the parking on the junction of Saxon Crescent/Redford Avenue and Albury Close/Saxon Crescent, which was causing concern regarding access for emergency vehicle and dustcarts, had collected a large amount of support from local residents. ND advised that the next steps would be the completion of the TTRO form on the County Council Website. EC agreed to submit this as a Member of HTNC and upload the petition accordingly.</li><li>• Members all agreed how nice it was to have OH in attendance at this last meeting and thanks were given for all that she had done over the years for HTNC and in particular with 4TheYouth.</li><li>• All members and the clerk and treasurer were thanked for their invaluable input.</li></ul>
16/479/26	<p>The Formal Dissolution of HTNC was unanimously agreed.</p>

**The Meeting close at 20.54**



# Horsham Trafalgar Neighbourhood Council

## Appendix A – Planning Applications

Reference	Details	Action
DC/26/0113	The erection of a part single and part two storey rear extension at 47 North Parade Horsham West Sussex RH12 2DE	NFA
DC/26/0600	A single storey rear extension, enclosed front porch and replacement of garage with a single storey side extension at 47 Cootes Avenue Horsham West Sussex RH12 2AD	NFA
DC/26/0630	The erection of a front porch and creation of front hardstanding / driveway at 14 Farm Avenue Horsham West Sussex RH12 2JY	NFA
DC/26/0632	The erection of a single storey side and rear extension at 5 Shelley Road Horsham West Sussex RH12 2JH	NFA